

SHARE

STATE OF NEW MEXICO

DEPARTMENT OF FINANCE AND ADMINISTRATION

Warrant/Voucher Information Sheet

1085

VENDOR #



DATE 12/30/2011

Payee

\$ 300.00



Fund / Agency

000 66500

Document Number

AP 00277865

B4R

COD3

B4RCOD3

State of New Mexico
Voucher Batch Report

BusinessUnit 66500 Department of Health

Vouchers with Final Agency Approval But Not Yet Reviewed/Approved By DFA/FCD

AsofDate 12/27/2011

Voucher	Vchr	VchrLineDescr	Distr Account	Account	Fund	VendorName	1099	Accounting Period	PurchaseOrder Invoice Number	Total Amount
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Number	Line	Line#	Description	WithHold	Year	Month				
00277865	1 IS Meals & Lodging	1	542200 Employee I/S Meals & L	06101	MCGRATH BR-001	2012	12	0000084346	McGrath, B. 11.2	300.00
									Total For Voucher	300.00

RECEIVED
DEC 27 2011
DFA
FINANCIAL CONTROL

FCD Audit Bureau
Dyck

AGENCY NAME New Mexico Department of Health

**STATE OF NEW MEXICO
ITEMIZED SCHEDULE
OF TRAVEL EXPENSES**

PAGE 2

DATE 11/28/11

AGENCY CODE 66500

VOUCHER NUMBER 00277865

NAME Brad McGrath	CAR LICENSE NUMBER GS2411	POST OF DUTY Roswell	PROPOSED (ADVANCE VOUCHER) <input type="checkbox"/>
SOCIAL SECURITY NUMBER XXXXXXXXXX	MODEL Ford	RESIDENCE Roswell	ACTUAL (RECOUPMENT VOUCHER) <input checked="" type="checkbox"/>
NORMAL WORK DAY 8am TO 5pm	YEAR 2011		

DATE	TIME SHOW AM OR PM		CHARACTER OF EXPENDITURES ENTER DESTINATION, NATURE, OF OFFICIAL BUSINESS, PARTY CONTACTED AND MISCELLANEOUS	ODOMETER READINGS		AMOUNTS			
	DEPARTURE	ARRIVAL		ENTER START AND FINISH	NO. OF MILES	MILEAGE	PER DIEM	MISCELLANEOUS	TOTALS
11/28/11	6:00am		Depart Roswell to Santa Fe to meet with Secretary of Health. Overnight Santa Fe rates apply				135.00 ✓		135.00 ✓
11/29/11			Overnight Santa Fe rates apply				135.00 ✓		135.00 ✓
11/30/11		7:00pm	Depart Santa Fe to Roswell partial day per diem-13.0 hrs				30.00 ✓		30.00 ✓

PER DIEM IS BASED ON (CHECK ONE)

ACTUAL ☐

APPROVED RATES ☒

I certify that any payment sought on this voucher does not include reimbursement for alcoholic beverages; I further certify that no further payment will be sought for the travel/training covered by this voucher.

Employee Signature

Date

TOTALS

300.00 ✓

300.00 ✓

Advance Amount
@ 80%

Adjusted
Reimbursement

☒ Check here if this claim is in compliance with the Nonroutine Reassignment provisions of the DFA regulations Governing the Per Diem and Mileage Act.

I. **Brad McGrath**


do solemnly swear that the above claim for reimbursement is just and true in all respects and complies with the DFA Regulations Governing the Per Diem and Mileage Act.

PAYEE SIGN HERE ☒

[Signature]

11/28/11

DEC 22 11 48:03

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Business Unit: 66500

Voucher ID: 00277865

Voucher Style: Regular

Invoice Number: McGrath, B. 11.28-11.30.11

Invoice Date: 12/22/2011

Total: 300.00

Vendor: MCGRATH, BRADLEY K
OFFICE OF FACILITIES MANAGEMENT
SANTA FE, NM 87502

*Pay Terms: [Pay Now](#) | [Schedule Payments](#)

Payment Information

[Find](#) | [View All](#) First  1 of 1  Last 

Scheduled Payment: 1

*Remit to:

Location:

*Address:

001 1 

MCGRATH, BRADLEY K
OFFICE OF FACILITIES MANAGEMENT
1190 S ST FRANCIS DR SUITE N-3059
SANTA FE, NM 87502

Gross Amount:

300.00 USD


Discount:

0.00 USD

☐ Discount Denied

Late Charge

Scheduled Due:

12/22/2011 

Net Due:

12/22/2011

Discount Due:

Accounting Date:

Payment Method

*Bank:

WFB10

*Account:

B

*Method:

CHK

Check

Pay Group:

*Handling:

RE


*Netting:

N 

Message:

[Messages](#)

Message will appear on remittance advice.

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Business Unit: 66500

Invoice Number: McGrath, B. 11.28-11.30.11

Voucher ID: 00277865

Invoice Date: 12/22/2011

Voucher Style: Regular


Total: 300.00

Voucher Processing

☒ Post Voucher☐ Close Voucher☒ Revalue Voucher☐ Delete Voucher


Saved

Accounting Instructions

*Accounting Template: STANDARD Account At: Gross 


Match Action

*Status:

Ready ☐ Pay UnMatched Voucher

Transaction Currency

*Source:

Tables 

*Currency:

USD 

Rate Type:


CRRNT 

Exchange Rate:

1.00000000

Voucher Approval

*Approval:

Specify at this Level 

Business Process:


PROCESS_VOUCHERS 

Approval Rule Set:

Payment Approval Rule Set 1 

Self Billing Invoice

*SBI Num Option:

Group Vouchers (Auto-Nur 

SBI Number:

Prepayment

Prepayment Reference: ☒ Automatically Apply Prepayment☐ Postpone Withholding

Letter of Credit

Letter of Credit ID:  

Tax Group